



National Institute of Technology Silchar

(An Institute of National Importance)

www.nits.ac.in, Phone: 03842-242914, Fax: 03842-224797, Assam-788010(INDIA)

Advertisement No. NITS/Dean(R&C/ME/592/01

Date: 09/03/2022

Applications are invited from Indian citizens for the temporary post of **Scientific Administrative Assistant/ Field Operator** for DST sponsored project in the Science, Technology, and Innovation Hub, NIT Silchar, Assam.

Title of the project	Establishment of Science, Technology and Innovation Hub in NIT Silchar, Cachar, Assam, for the socio-economic upliftment of SC/ST population in Assam
Funding Agency	Department of Science & Technology, Government of India
Project sanction number	DST/SEED/SCSP/STI/2020/309 (G)
No. of posts	04(Four)
Duration	Initially for 01 year extendable till 03 year
Principal Investigator(PI)	Dr. Biplab Das

General Information and Terms & Conditions

1. Age Limit	32 Years (as on closing date of application)
2. Essential Qualification	Post -01 B.E. in Civil Engineering or equivalent degree in Civil Engineering and related branches of Civil Engineering from recognized University.
	Post-02 An undergraduate degree (03/04 years) in Ayurveda/ Naturopathy/ Botany/ Horticulture/ Forestry/ Plant Biotechnology and related branches.
	Post-03 An undergraduate in Commerce (B.Com.) from a recognized university
	Post-04 B.E./B. Tech. or equivalent degree in Mechanical Engineering from recognized university/Institute
3. Desirable Qualification	Post -01 Candidates having knowledge of rainwater harvesting systems, groundwater recharge will be given preference.
	Post-02 Proficiency (Read, Write and Speak) in Bodo, Assamese, and English language with computer database creation and management knowledge will be preferred.
	Post-03 B.Com. with honors in Accounting and Finance from a recognized university with proficiency in Computers, accounting software with relevant experience in handling accounts and related tasks.
	Post-04 Candidates should have knowledge of CAD/CAE software with hands-on experience in material development and processing.
4. Salary/Emoluments	Rs. 18,000/-per month Note: Candidate will be eligible for H.R.A as per the Project/Institute norms (if accommodation is not provided by the Institute)
5. Relaxation on Qualification and age	SC/ST/OBC/WOMEN/PWD candidates will get relaxation as per Government of India Rules and Regulations.
6. Last date of receiving/submitting of filled up Application form	24th March, 2022
7. Reporting	Applicants are requested to submit the signed scanned copy of their filled-up application form along with C.V and all other relevant documents to the P.I. through email at bpd@mech.nits.ac.in with subject line "Application for the post of JRF under DST project DST/SEED/SCSP/STI/2020/309(G)" latest by 24 th March, 2022..Call letters for short listed candidates will be sent through email.
8. Date of interview, time, and venue	The details regarding the interview process, date, time and venue will be intimated to the shortlisted candidates over email.
9. No objection certificate	Employed candidates are to submit a no objection certificate from his/her employer at the time of interview.
10. Institute right	The Institute has the discretion to restrict the number of candidates to be called for the interview on the basis of screening. No candidate may be recruited if suitable candidates are not found.
11. Signing of the agreement	Selected candidates shall have to sign an agreement at the time of joining.

S d/-
Associate Dean(R&C)
NIT Silchar

FORMAT of APPLICATION

For **Scientific Administrative Assistant/ Field Operator**

Paste
recent
passport
size
colored
photograph

- 1. Advertisement nodated:
- 2. Title of the Project-
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3. Department:

4. Name of the applicant (in block letters):

5. Father's/Husband's Name:

6. Date of Birth(DD-MM-YYYY):

7. Age as on 24-03-2022:

8. Postal Address:

E-mail:

Phone no.:

9. Permanent Address:

10. Nationality:

11. Marital Status:

12. Whether belongs to SC/ST/OBC/EWS/PwD: (If yes, attach certificate):

13. Educational Qualification: (Starting from Class X)

Exam. passed	Board/ University	Division	% age of marks / CPI	Year of passing	Subjects

14. NET/GATE Examinations Passed:

I. NET

II. GATE

Subject	Qualifying date	Valid up to		Subject	Score	Valid upto

15. Details of employments:

Sl. No.	Name of the Organization	Name of the post	Period	Scale of pay and present pay	Nature of duty

16. Any other relevant information that you may like to furnish:

Declaration

I declare that the above information are true and correct to the best of my knowledge and belief.

Date:

Place

Signature of the applicant